

# Notice of Meeting



## Oxfordshire Joint Health Overview & Scrutiny Committee

Thursday, 1 May 2014 at 10.00 am  
County Hall

### Membership

Chairman - Councillor Lawrie Stratford

Deputy Chairman - District Councillor Alison Thomson

|                     |              |             |              |
|---------------------|--------------|-------------|--------------|
| <i>Councillors:</i> | Kevin Bulmer | Mark Lygo   | Alison Rooke |
|                     | Pete Handley | Laura Price | Les Sibley   |

|                              |                  |                 |
|------------------------------|------------------|-----------------|
| <i>District Councillors:</i> | Martin Barrett   | Susanna Pressel |
|                              | Christopher Hood | Rose Stratford  |

|                   |             |                 |                  |
|-------------------|-------------|-----------------|------------------|
| <i>Co-optees:</i> | Moira Logie | Dr Keith Ruddle | Mrs A. Wilkinson |
|-------------------|-------------|-----------------|------------------|

**Notes:** *Date of next meeting: 3 July 2014*

#### What does this Committee review or scrutinise?

- Any matter relating to the planning, provision and operation of health services in the area of its local authorities.
- Health issues, systems or economics, not just services provided, commissioned or managed by the NHS.

#### How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

#### For more information about this Committee please contact:

|                              |   |  |
|------------------------------|---|--|
| Chairman                     | - | Councillor Lawrie Stratford<br>E.Mail: lawrie.stratford@oxfordshire.gov.uk |
| Policy & Performance Manager | - | Ben Threadgold Tel: (01865) 328219<br>ben.threadgold@oxfordshire.gov.uk    |
| Committee Officer            | - | Julie Dean Tel: (01865) 815322<br>julie.dean@oxfordshire.gov.uk            |

Peter G. Clark  
County Solicitor

April 2014

County Hall, New Road, Oxford, OX1 1ND

[www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk) Fax: 01865 783195 Media Enquiries 01865 323870

## **About the Oxfordshire Joint Health Overview & Scrutiny Committee**

The Joint Committee is made up of 15 members. Twelve of them are Councillors, seven from Oxfordshire County Council, and one from each of the District Councils – Cherwell, West Oxfordshire, Oxford City, Vale of White Horse, and South Oxfordshire. Three people can be co-opted to the Joint Committee to bring a community perspective. It is administered by the County Council. Unlike other local authority Scrutiny Committees, the work of the Health Scrutiny Committee involves looking ‘outwards’ and across agencies. Its focus is on health, and while its main interest is likely to be the NHS, it may also look at services provided by local councils which have an impact on health.

### **About Health Scrutiny**

Health Scrutiny is about:

- Providing a challenge to the NHS and other organisations that provide health care
- Examining how well the NHS and other relevant organisations are performing
- Influencing the Cabinet on decisions that affect local people
- Representing the community in NHS decision making, including responding to formal consultations on NHS service changes
- Helping the NHS to develop arrangements for providing health care in Oxfordshire
- Promoting joined up working across organisations
- Looking at the bigger picture of health care, including the promotion of good health
- Ensuring that health care is provided to those who need it the most

Health Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

### **What does this Committee do?**

The Committee meets up to 4 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the relevant part of the Oxfordshire (or wider) NHS system and/or to the Cabinet, the full Councils or scrutiny committees of the relevant local authorities. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting**

**A hearing loop is available at County Hall.**

# AGENDA

- 1. Apologies for Absence and Temporary Appointments**
- 2. Declarations of Interest - see guidance note on the back page**
- 3. Minutes**

To approve the minutes of the meeting held on 27 February 2014 (**JHO3**) and to receive information arising from them.

- 4. Speaking to or Petitioning the Committee**
- 5. Oxfordshire Healthwatch**

**10:15**

Larry Sanders, Chairman of Healthwatch and David Roulston, Interim Chief Executive, will attend to present an update on their current work (**JHO5**).

- 6. Priorities for next Director of Public Health Annual Report**

**10:35**

The Director of Public Health, Dr Jonathan McWilliam, will give an oral report on the priorities for his next Public Health Annual Report.

## 7. Oxfordshire Health & Wellbeing Strategy 2014 - 2015 (JHWBS)

11:00

The Director of Public Health , Dr Jonathan McWilliam, will present a report (**JHO7**) updating the Committee on the process for refreshing the Oxfordshire Health & Wellbeing Strategy. The report also sets out the proposed newly updated indicators and measures to be included in the revised draft Strategy which is due to be submitted to the Health & Wellbeing Board on 17 July 2014 for approval.

***The Committee is RECOMMENDED to:***

- (a) ***consider and comment on the process which has been put in place to refresh the priorities in the JHWBS; and to note that a report will be submitted to the 3 July 2014 meeting which will include the draft JHWBS to be presented to the Health and Wellbeing Board on 17 July 2014; and***
- (b) ***comment on the current priorities as set out in Appendix 2 of the report together with the indicators currently used to measure progress / demonstrate improvement: and to note that any suggestions and comments for changing and developing the current list of priorities and indicators will be noted as part of the revision process.***

## 8. Oxfordshire Clinical Commissioning Group (OCCG) Strategy 2014-19 and Implementation Plan for 2014/15 - 2015-16

11:25

Ian Wilson, Interim Chief Executive, Oxfordshire Clinical Commissioning Group (OCCG), will give a presentation on Oxfordshire's CCG strategic and operational Plan. A link to the Plan appears below:

<http://www.oxfordshireccg.nhs.uk/wp-content/uploads/2014/04/OCCG-5-2014-2019-strategy-and-2014-2016-plan.pdf>

For ease of reference, a copy of the 'Plan on a Page' is attached at **JHO8**.

The regular update from the OCCG is also attached at **JHO8**.

## 9. Better Care Fund

11:50

Ian Wilson, Interim Chief Executive , Oxfordshire Clinical Commissioning Group, and John Jackson, Director for Social & Community Services, Oxfordshire County Council, will present plans for the Better Care Fund (**JHO9**).

**10. Oxford University Hospitals NHS Trust (OUH) Draft Quality Account 2013/14**

**12:15**

Dr Ian Reckless, Assistant Medical Director of OUH will present the Trust's Quality Account for 2013/14 (**JHO10**).

**11. Pre-consultation on proposed changes to Non-Emergency Patient Transport Services**

**12:35**

A representative from the OCCG will present the proposed changes to the eligibility criteria for Patient Transport Services and will outline the approach to consultation and engagement (**JHO11**). The views of the Committee are requested.

**12. Chairman's Report and Forward Plan**

**12:40**

The Chairman will give an oral update on meetings he has attended since the last meeting.

A list of proposed items for the Forward Plan is attached at **JHO12**.

**13. Dates of Future Meetings 2014/15**

**13:00**

Please note that the Joint Committee will meet on the following dates during the 2014/15 municipal year:

- 3 July 2014
- 18 September 2014
- 20 November 2014
- 5 February 2015

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Rachel Dunn on (01865) 815279 or [Rachel.dunn@oxfordshire.gov.uk](mailto:Rachel.dunn@oxfordshire.gov.uk) for a hard copy of the document.